

Responsible Brands Initiative

Technical Program Manager

Volunteer Job Role

Perhaps you want to be more agile than Agile permits. You are a doer of things that need doing and enjoy guiding others to operate productively as a team. If that's you, we could use your help to achieve a wide variety of goals.

RBI is planning how to help companies operate more sustainably. Our non-profit industry association needs help devising nimble strategies and developing/ driving processes that facilitate companies working together. Ideal candidates are hands-on team players, versatile and appreciate the multi-faceted roles common in start-ups.

Many different programs are necessary to achieve the impact that RBI intends. Whether your experience is in IT or software development, or most any other technical area where schedules must be met, we need your help to deliver on our lofty goals with novel approaches.

Snapshot of What You'll Do

- Decide on suitable strategies and objectives to achieve corporate goals
- Initiate, organize, coordinate and monitor intra- and inter-corporate projects
- Lead team meetings, assess progress toward goals and generate progress reports
- Develop and assure alignment of resources, budgets and schedules
- Apply change, risk and resource management to meet or adjust management expectations
- Represent project teams in manner that inspires their commitment to approved plans
- Resolve and reset expectations as necessary to align with current resource and progress realities; ideally before major "train wrecks"
- Overall, role model team esprit de corps and a make-it-happen approach

Who We're Looking For

We need help with expanding cadre of projects, and overall leading other volunteers (individuals and employees of member companies). RBI program managers need to guide others (herding cats) towards common goals. Ideally, you would also bring a passion for "responsible" companies and sustainability — and be eager to help create consumer awareness and preference for responsible companies. Since we are a start-up, its essential that you are open minded and versatile, and thrilled by challenge to accomplish great things in a lean environment.

These Skills and Experience are Essential — and we are Open to Your Input

- 5-20+ years proven experience as a Program Manager or other managerial position
 - The scope of your role can scale with your greater experience and interests
- Thorough understanding of project/program management techniques and methods, and open to lean approaches which inspire others without imposing overhead and burden
- Adept at anticipating issues and creative in resolving them before becoming show-stoppers

- Strong analytical skills and data-driven thinking, quick learner, and problem solver
- Outstanding leadership and organizational skills
- Excellent communication skills with everyone at all levels of management, and across company borders; written and oral
- We are more interested in people who are confident, capable and productive than hearing about your degree, alma matter or how many PMP certificates you have

How Your Time with RBI will be Inspiring for You

- Achieve challenging goals, create concrete impact for the RBI company that may lead to career advancement opportunities
- Work with inspiring colleagues and in start-up, low overhead culture
- Autonomy and rapid decision making
- Insight into future opportunities as paid contractor, as funding allows

Other Information about this Volunteer Role:

Seniority Level: 2nd-level manager through Director

Relevant Industry Experience: Sports apparel, consumer electronics, non-profit corp.

Volunteer employment Type: Approx. 4-8 hours/month, flexible schedule, 100% work remotely

Job Functions: Product planning and development

How to express interest:

Send email (keep it simple; 30-50 words) and resume, [here](#)